

# BUCKEYE YARD EVACUATION PLAN II



**Remain Calm -  
Evacuate Safely**

Updated 1/15/97

## **EMPLOYEE RESPONSIBILITIES**

When notified of evacuation:

- 1. When an emergency is broadcast on radio or siren is sounded - clear the air waves.**
- 2. Listen to instructions from yardmasters or foremen, via radio or P.A. System**
- 3. Before leaving - Engineers should receive instructions about shutting down engines and securing. No roadways should be left blocked.**
- 4. Evacuate yard in an orderly manner to Hilliard High School. Van Yardmaster, Hump conductors and puller conductors are designated to turn on emergency flashers at Roberts Road and Trabue Road.**
- 5. Tune all radios to road channel 1 when leaving the yard.**
- 6. Check in with your supervisor or foreman at Hilliard High School. Foremen and Supervisors will notify Van Yardmaster when all employees are accounted for or when someone is missing.**
- 7. Employees are responsible for the safety of themselves and others. Conductors and Foremen are responsible for their subordinates' safety.**
- 8. Provide transportation for anyone that requires it.**

**REMAIN CALM**

## **EMPLOYEES RESPONSIBILITIES**

If you suspect a leaking car, remember these important facts

- A. Check wind direction.
- B. Put out all cigarettes.
- C. DO NOT approach car until incident is investigated.
- D. Call yardmaster or foreman with any pertinent information: i.e. car number, location, type of car, type of leak, any injuries, any puncture?
- E. Try to move upwind if you cannot distance yourself from the leak.
- F. Shut down engine and secure it before leaving.

PLEASE

POST

## EMERGENCY EVACUATION SYSTEM TEST

Buckeye Yard, Columbus, Ohio will run a **test** of the Emergency Evacuation Siren System on **Wednesday, January 15, 1997**. The siren System will be preceded by a public address message stating that the following warning is a test only. The Siren System will last for 60 seconds at the following times:

11AM

6PM

12midnight

If you have any comments or questions contact your immediate supervisor.

When the siren is first activated, the noise level closest to the sirens will be high and an employee may want to cover their ears or wear their hearing protection. Noise levels have been tested at the closest locations and were found to be within OSHA limits. Each employee has different tolerance levels, choose whatever is applicable to your situation.

In addition, the Siren System will **continue to be tested** each week on **Wednesday at 11AM**. This will continue until further notice.

M G Male  
District Superintendent

## EVACUATION RESPONSIBILITIES

### DISTRICT SUPERINTENDENT

### TRAINMASTERS

- **Assess incident** - determine if evacuation is needed
  - relay information to Hump and North Tower
- **Call 911** - relay pertinent information via phone or fax
- **Notify all yardmasters:**
  - North Tower (2113)
  - North Locker (2036)
  - Hump (2009)
- **Notify MilePost** - 274-4399     DO NOT send any cabs into yard
- **Notify Red Roof** - 878-9245     DO NOT send any cabs into yard
- **Notify General Car Foreman** (2054) or **Car Foreman** (2110) with instructions on location to meet Emergency Responders
- **Notify Road Foreman** (2161) and **Rules Examiner** (3440)
- **Oversee evacuation** and coordinate local and Conrail Police activities (2141)
- **Communicate** with Indianapolis Movement office 531- 4850 or 531-4367
- **Ensure yard has been completely evacuated**
- **Designate someone** to meet Emergency Responder
- **Communicate** with North Locker Yardmaster on dispensation of employees at Hilliard High School
- **Coordinate Conrail's activities** for commander

# HUMP YARDMASTER EVACUATION PLAN

1. Pull up all paperwork on car and identify location.
2. Check wind direction and determine direction of evacuation.
- 3A. Notify employees by P.A. System and intercom  
INTERCOM: Clerk, Car Dept., Towers
- 3B. Hump Conductor notify: Hump crews and Retarder Operator

## MESSAGE:

“Emergency (3x), reason for emergency & direction of evacuation”

4. Activate Emergency Siren System. System is programmed to run for 3 minutes.
5. Ensure all road crossings are clear.
6. Notify all engineers to shut down and secure all locomotives prior to leaving.
7. Repeat emergency message on P.A. System.
8. Phone calls--
  - 1) C&S Trouble desk 3079 or 3080  
they will notify School & Shop
  - 2) C&S Maintainers 2105
  - 3) M of W 2092, 2093
  - 4) Retarder Tower 2050
  - 5) Computer Room 2020
  - 6) B&B 2191, 2192
  - 7) C&S Trabue Road 2103
  - 8) Police 2141
  - 9) Hump Conductor - turn on flashers on way out
  - 10) make sure Hump Bldg. is clear before leaving

If it has been determined that the Siren System has been inadvertently activated, Hump Yardmaster & North Tower Yardmaster will make announcement on radio & P.A. System to ignore same.

# VAN YARDMASTER EVACUATION PLAN

1. Pull up all paperwork on car and identify location.
2. Check wind direction and determine direction of evacuation.
3. Notify employees by radio and intercom  
CHANNELS: 2, Van Channel, Parsac  
INTERCOM: Van Clerk, & phone 2010 w/message
4. Ensure all road crossings are clear
5. Notify all engineers to shut down and secure all locomotives prior to leaving.
6. Notify all employees in North Locker building.
7. Activate flashers when leaving
8. Go to Hilliard High School and start taking names of employees

## STAY ON CHANNEL 1

If it has been determined that the Siren System has been inadvertently activated, Hump Yardmaster & North Tower Yardmaster will make announcement on radio & P.A. System to ignore same.

## GENERAL CAR FOREMEN

When notified to evacuate:

1. Notify Car Shop or North Locker Car Foreman
2. Notify ALL -- Departure yard, Receiving Yard and Van Yard employees by radio
3. Notify block truck and wreck crane
4. Phone calls --
  - 1) Receiving Yard trailer 2064
  - 2) Clerk 2054
  - 3) General Foreman 2055, 2063
  - 4) Diesel Pad 2081, 2082
  - 5) all Car Shop phones

If it has been determined that the Siren System has been inadvertently activated, Hump Yardmaster & North Tower Yardmaster will make announcement on radio & P.A. System to ignore same.



## **C&S TROUBLE DESK**

After notification of an emergency:

1. Notify C&S School and Shop by phone.
2. Notify all C&S maintainers working in the area.
3. Check with North Tower Yardmaster (2113) or Trainmaster (3443) for further instructions.

If it has been determined that the Siren System has been inadvertently activated, Hump Yardmaster & North Tower Yardmaster will make announcement on radio & P.A. System to ignore same.

# NORTH TOWER YARDMASTER EVACUATION PLAN

1. Pull up all paperwork on car and identify location.
2. Check wind direction and determine direction of evacuation.
3. Notify employees by radio and intercom  
CHANNELS: 1, 2, 3, 4, Pullers, M/W & Car Dept.,  
INTERCOM: Clerk, Car Dept., Towers

## MESSAGE:

“Emergency (3x), reason for emergency & direction of evacuation”

4. Activate Emergency Siren System. System is programmed to run for 3 minutes.
5. Ensure all road crossings are clear. Also notify MilePost vans where to go and have them call their Dispatcher that no other cabs are to enter the yard.
6. Notify all engineers to shut down and secure all locomotives prior to leaving.
7. Repeat emergency message on radio.
8. Phone calls --

Hump	2009
Van Yard	2036
Pad Foreman	2081, 2082
Car Shop	2055, 2054
GSB	2069, 2066
Road Foreman	2161
Operating Rules	3440

If it has been determined that the Siren System has been inadvertently activated, Hump Yardmaster & North Tower Yardmaster will make announcement on radio & P.A. System to ignore same.